



**ST JAMES CATHOLIC  
PRIMARY SCHOOL, HEBBURN**

7<sup>th</sup> October 2024

Dear Parents and Carers,

**Parents' Evenings – Reception, KS1 & KS2**

Two Parents' Evenings have been arranged for you to see your child's teacher on, Monday 14<sup>th</sup> October and Tuesday 15<sup>th</sup> October, between 3:45pm and 6:00pm

If you wish to make an appointment to see your child's teacher please fill in the reply slip below and return it to school by Wednesday 9<sup>th</sup> November indicating your preferred time.

Yours sincerely,

Francesca Heslop,  
Headteacher.

**Parents' Evenings – Reception, KS1 & KS2**

I wish to make an appointment to see my child's teacher.

Monday 14<sup>th</sup> October at \_\_\_\_\_ approx.

**Or**

Tuesday 15<sup>th</sup> October at \_\_\_\_\_ approx.

Child's name \_\_\_\_\_ Class \_\_\_\_\_

Parent/Carer Signature \_\_\_\_\_

Mrs Francesca Heslop  
Headteacher  
BSc (Hons) P.G.C.E.

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**Bishop Chadwick**  
Catholic Education Trust