



**ST JAMES CATHOLIC
PRIMARY SCHOOL, HEBBURN**

18th October 2023

Dear Parents and Carers,

Parents' Evenings – Reception to Y6 at St Joseph's Catholic Academy Main Hall

Two Parents' Evenings have been arranged for you to see your child's teacher on Monday 30th October and Wednesday 1st November, between 3:45 pm and 6:00pm

If you wish to make an appointment to see your child's teacher please fill in the reply slip below and return it to school by the morning of Friday 20th October indicating your preferred time. If we do not receive your returned slip you will be **automatically allocated a time** by the Class Teacher.

Yours sincerely,

Francesca Heslop,
Headteacher.

Parents' Evenings – Reception to Year 6 at St Joseph's Catholic Academy Main Hall

I wish to make an appointment to see my child's teacher.

Monday 30th October at _____ approx.

Or

Wednesday 1st November at _____ approx.

Child's name _____ Class _____

Parent/Carer Signature _____

Mrs Francesca Heslop
Headteacher
BSc (Hons) P.G.C.E.

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Bishop Chadwick
Catholic Education Trust